

March 18, 2024

The regular meeting of the Board of School Trustees was called to order at 6:35 pm by Dr. Quin. The meeting was held at Heartland Career Center. The meeting started with a tour of the facility. Dr. Quin led the Board and audience in the Pledge of Allegiance. The following board members were present Dr. Quin, Mr. Mullett, Mr. Hoover, Mr. Beattie, Mr. Wolfe, Dr. Rogers, and Ms. Justice,

On motion by Mr. Wolfe, seconded by Dr. Rogers, the Board 7-0 unanimously approved the public agenda with the following additions V.D.4, V.E.7, V.F.2, V.B.2 add \$85,000 salary.

On motion by Ms. Justice, seconded by Mr. Wolfe, the Board unanimously approved 7-0, to make the following changes to the memorandum of February 19, 2024,

1. III. F.

Remove the following: On motion by Dr. Rogers, seconded by Mr. Mullett, the board voted 7-0 to table the approval of the MOU between Parkview Hospital and Peru Community Schools for student interns.

Replace with: On motion by Dr. Rogers, seconded by Mr. Mullett, the board voted 7-0 to approve the EF tour in 2026 to Paris, Normandy, and London for 10 days at no cost to district, for 20 to 30 students and chaperone.

2. III. L.

The 7-0 board approval vote was left out of the approving of the insurance policy coverage and premium for Peru Community Schools.

3. IV. M.

The following comment was made after the meeting so therefore needs to be removed from the minutes. Dr. Cole later acknowledged she made an honest mistake going into closed session as that was allowed in Arizona, where she served as a superintendent for 5 years. "It will not happen again."

On motion by Ms. Justice, seconded by Dr. Rogers, the board unanimously approved the February 19, 2024, memorandum with the changes 7-0.

I. PUBLIC COMMENT - there were none.

Dr. Cole thanked everyone for attending and passed around a thank you card from Bidy Basketball.

II. CELEBRATIONS - Dr. Cole showed a celebration slide show of a variety of positive staff actions from the past month.

III. PROGRAM

- A. FUND MONITORING REPORT - Dr. Penrod reviewed the fund monitoring report.

On motion by Ms. Justice, seconded by Mr. Wolfe, the board approved the fund monitoring report 7-0.

- B. STADIUM PROJECT UPDATE - Dr. Cole gave an update on the stadium project. She reviewed the drawings of the new press box. Explained the reasons the updates are needed regarding the condition of the current track and the problems under the stadium. Last week the stadium was opened to the public for pictures.

- C. EDUCATION DAYS TRIP - Request for Mr. Putt and Mr. Murray to take their dual credit business, marketing, and calculus students to Kings Island Career in business seminar. Kings Island offers a career in business seminar for high school students. Students will spend the mornings talking with various department heads of the park and the afternoon completing scavenger hunt related to the morning's topics while getting to ride the rides. Requesting transportation cost \$266.00 for each group.

On motion by Dr. Rogers, seconded by Ms. Justice, the board unanimously approved the corporation paying the \$266.00 transportation cost per group 7-0.

- D. SUMMER SCHOOL - Dr. Cole reviewed the 2024 summer school proposal. The proposal included a 15:1 student teacher ratio.

On motion by Mr. Mullett, seconded by Mr. Wolfe, the Board unanimously approved the 2024 summer school proposal as presented 7-0.

- E. EMERGENCY EVACUATION AGREEMENT - Dr. Cole reviewed the emergency evacuation agreement plans for Peru Junior Senior High, Blair Pointe, and Elmwood.

On motion by Dr. Rogers, seconded by Ms. Justice, the board voted 7-0 to unanimously approve the emergency evacuation agreements for Peru Junior Senior High, Blair Pointe, and Elmwood.

IV. BUSINESS

- A. 2024 LAWCARE/FERTILIZATION SEASON CONTRACT - Dr. Cole reviewed the lawncare/fertilization bids. Blacks Lawn & Maintenance was \$75,000 for the 2024 mowing season. Hunt's Outdoor Upkeep, Inc was \$26,750 for the 2024 fertilization season. Ortiz Lawncare did not offer a flat rate for the season but a charge each time a service was done.

On motion by Mr. Wolfe, seconded by Ms. Justice the board voted 6-1-0, Mr. Beattie voted no, to approve the bid of \$75,000 from Blacks Lawn & Maintenance for mowing and \$26,750 from Hunt's Outdoor Upkeep, Inc for fertilization for the 2024 season.

- B. DONATION FOR KITCHEN EQUIPMENT - It was presented to donate the following kitchen equipment to Phi Delta Kappa Lamda Chapter.
1. Pitco Frialator Model SE 14X Serial#E12LC054730 (2014)
Depreciation value \$1,450.00
 2. Hobart Meat Grinder Model VCM25 Serial#3-70-9696.
Depreciation value \$1,450.00.

On motion by Dr. Rogers, seconded by Mr. Wolfe, the board approved, 6-0-1, with Mr. Mullett abstaining the donation of kitchen equipment to a nonprofit organization, Phi Delta Kappa Lamda Chapter.

- C. KITCHEN OVEN PURCHASE - It was requested for permission to purchase Eloma Genies MT Combo oven/steamer for the Junior Senior High School. Tinkels Restaurant Supplies. \$19,691.50 and installation cost.

On motion by Mr. Beattie, seconded by Ms. Justice the board unanimously approved the \$19,691.50 purchase and installation costs of the Eloma Genies MT Combo oven/steamer for the Junior Senior High School. 7-0.

- D. IDA'S NEW BEGINNINGS LUNCH - Ida's daycare has requested the last day for lunch delivery would be February 29, 2024.

E & F. SMART SCREENS - Co-op vendor Smarts had an error in the quote that was approved during the prior meeting in February 2024. They replaced it with the corrected costs. The corporation is still receiving a large discount due to the number of screens being purchased. The corrected total cost is \$341,599.39.

On motion by Ms. Justice, seconded by Dr. Rogers, the board unanimously approved the corrected total of \$341,599.39 for co-op vendor Smarts for purchase and installation of smart screens.

G. DONATIONS

- 1.\$250.00 - to HS baseball for general use from Ashley Pool & Hot Tub Services LLC
- 2.\$250.00 - to JH soccer for general use from Ashley Pool & Hot Tub Services LLC
- 3.\$250.00 - to varsity softball for general use from John H. Keeney
- 4.\$250.00 - to varsity girls tennis for general use from John H. Keeney

On motion by Mr. Mullett, seconded by Mr. Beattie, the board unanimously approved the donations. 7-0

H. FACILITY USE REQUESTS

1. Tiger Arena - PAL volleyball tournament - April 14, 2024 - 11:30am - 4:30pm. Requesting all fees be waived.

On motion by Mr. Beattie, seconded by Ms. Justice, the board voted 7-0 to unanimously approve the PAL volleyball tournament.

- I. PERF PAYMENTS/INTEREST - Dr. Cole requested permission to reimburse INPRS for classified employees missing PERF payments and interest from over the past 3 to 5 years. The total retro payment was \$61,136.43 and interest paid was \$1,116.28.

On motion by Ms. Justice, seconded by Dr. Rogers the board unanimously approved 7-0 to reimburse INPRS for classified employees missing PERF payments and interest.

- J. ECA TRF PAYMENTS - Dr. Cole requested to reimburse INPRS for teachers missed TRF payments on ECA's from 2015-2024 pending appropriations. \$258,748.20. This amount does not include interest we still owe.

On motion by Dr. Rogers and seconded by Ms. Justice the board unanimously approved, 7-0 to reimburse INPRS for teachers missed TRF payments and interest on ECA's from 2015-2024 when appropriations are made.

- K. DUAL CREDIT/PLTW - Dr. Cole presented the reimbursement plan for dual credit/PLTW. It would be \$1,500.00 per year tuition reimbursement for continued education courses for teachers to teach dual credit courses, pay PLTW coursework, and stipend aligned with teacher agreement.

On a motion by Dr. Rogers, seconded by Mr. Wolfe, the board approved the \$1,500.00 per year tuition reimbursement for continuing education courses for teachers to teach dual credit courses, pay PTLW coursework, and stipend aligned with teacher agreement. The vote was 6-0-1, Mr. Mullett abstained.

- L. SOUTH PERU - Dr. Cole reviewed plans to move the HeadStart program to the South Peru building for the school year 2024-2025. The goal is to move HeadStart 2024-2025 and then add preschool 2025-2026.

On motion by Mr. Beattie, seconded by Ms. Justice the board 6-0, (Mr. Hoover had to step out of the meeting), to unanimously approve the move of the HeadStart program to the South Peru building for the 2024-2025 school year.

- M. FAUCETS/UNDER SINK WATER HEATERS/DRINKING FOUNTAINS/BOTTLE FILLERS - Dr. Cole asked for approval of the purchase of 8 under sink water heaters, 9 faucets, 3 drinking fountains/bottle fillers for South Peru HeadStart from QPH \$35,246.11 includes installation and electrical and disposing of old equipment.

On motion by Dr. Rogers, seconded by Mr. Mullett, the board unanimously approved the purchase 6-0 (Mr. Hoover had to step out of the meeting).

Mr. Hoover returned to the meeting after the vote at 7:50 pm.

N. DRINKING FOUNTAINS/BOTTLE FILLERS - Dr. Cole asked for approval of the purchase of 6 single and 7 double drinking fountains with bottle fillers at the Junior Senior High School/KEYS. QPH \$145,600.00 includes electrical and plumbing work and disposing of old equipment.

On motion by Dr. Rogers, seconded by Mr. Hoover, the board approved the purchase with a 6-0-1 vote, Mr. Wolfe abstained.

O. DISTRICT PRINTER PAPER ORDER - Permission to approve the purchase of printer paper for the district from Central Michigan Paper, 840 cases of paper. \$30,240.00 (retro).

On motion by Dr. Rogers, seconded by Ms. Justice, the board voted 6-0-1, Dr. Quin abstained to approve the purchase.

P. MIRCOROSFT CAMPUS LICENSISN RENEWAL QUOTE - Permission to accept quote from Bell Techlogix (Microsoft's preferred vendor for Indiana) for license renewal. \$17,274.76 (retro).

On motion by Ms. Justice, seconded by Mr. Beattie, the board voted 6-0-1, Dr. Quinn abstained to approve the license renewal.

V. PERSONNEL

A. RESIGNATIONS/RETIREMENTS/SUSPENSIONS/TERMINATIONS

1. Michelle Brimbury - resignation as HS special education teacher at the end of the 2023/24 school year.
2. Tara Edwards - resignation as JV girls volleyball coach.
3. Dennett Roettger - resignation as Varsity girls volleyball coach.

On motion by Mr. Mullett, seconded by Ms. Justice, the board approved the resignations/retirements/suspensions/terminations 7-0. Dr. Cole thanked Mrs. Brimbury for working an extra year although her family was in another district.

B. CERTIFIED/ADMINISTRATIVE POSITIONS/TRANSFERS

1. Daric Fuller - assistant athletic director - part-time positions salary same as teacher scale.
2. Clint Mathews - Blair Pointe principal
3. Junior Senior high school summer school:
Mr. Hyde, Mr. Leffel, Mr. Zimmer, Mr. Atkins, Ms. Werner
pending required 15:1 student to teacher ratio.
4. Blair Pointe summer school IREAD:
Erin Wynn, Tonya Kercher Jumpstart: Teresa McCain,
Leslie Murphy, Tracy Renfrow, David Weeks
pending required 15:1 student to teacher ratio.
5. Elmwood summer school reading:
Emily Truax, Aime Black, Stacy Makowski, Sheila Weeks,
Krista McCombs (Evans), Emily Bailee
pending required 15:1 student to teacher ratio.
Assistants: Faylena Stout, Desiree Dillman, Tara
Slagel, Brittany Clark.
Kindergarten SOAR:
Sheila Weeks
Assistant: TBD

On motion by Ms. Justice, seconded by Dr. Rogers, the board unanimously approved the certified/administrative positions/transfers 7-0.

C. RECOMMENDATION FOR NEW POSITIONS

1. Business Manager/Grants/Assessment Coordinator - approval of job description and posting (3-5-24) (retro). Salary \$80,000-\$95,000

On motion by Mr. Wolfe, seconded by Ms. Justice, the board voted 6-0-1, Mr. Mullet abstained, to approve the new position of Business Manager/Grants/Assessment Coordinator. Dr. Quin added Dr. Penrod has done a great job and would like to keep him with the new employee for the transition.

D. RECOMMENDATION FOR EXTRA-CURRICULAR POSITIONS

1. Renae Stoll - varsity volunteer assistant (lay) girls' basketball coach
2. Bob Dwyer - volunteer assistant (lay) boys baseball coach
3. Scott Correll - varsity volunteer assistant (lay) girls' softball coach
4. Samantha Carey - Varsity (lay) girls volleyball coach.

On motion by Ms. Justice, seconded by Dr. Rogers, the board unanimously approved the recommendation for extra-curricular positions 7-0.

E. RECOMMENDATION FOR TEACHER SUBS/CUSTODIAN SUBS

1. Dedra Wood - sub teacher - start date 2-26-24 end date 2-29-24
2. Hannah Olson - sub teacher
3. Grace Tubb - sub teacher
4. Ethan Hyde - sub teacher
5. Brylee Boettjer - sub teacher
6. Donna Cole - sub teacher
7. Robert Ledbetter Jr. - sub custodian

On motion by Dr. Rogers, seconded by Ms. Justice, the board unanimously approved the recommendation 7-0.

F. REQUEST TO ATTEND CONFERENCE

1. Indiana School Safety Specialist Academy Spring Advanced Training 2024 - April 1-2, 2024 - Indianapolis Marriott Downtown - Requesting lodging 2 nights at Indianapolis Marriott Downtown \$380.025, 4 meals, mileage.

- Pat Polk

2. IASBO Annual Conference - May 8-10, 2024 - French Lick, Indiana. \$400.00. Will apply for a scholarship that will possibly reduce the cost.

- Dr. Cole
- Tara Enyeart

On motion by Ms. Justice, seconded by Mr. Beattie, the board unanimously approved the request to attend the conference 7-0.

G. ADMINISTRATIVE RETIREMENT BENEFIT PACKAGE

OPTION B - APPROVE NEW HIRES

1. Julie Scheurich
2. Rob Martin
3. Future Administrator

On motion by Mr. Wolfe, seconded by Dr. Rogers, the board voted 6-0-1, Mr. Mullett abstained, to approve option B.

VI. FINANCIAL/BUDGET

- A. BANK RECOMMENDATION - Dr. Cole recommended Crossroads bank for the corporation's bank, based on the best rates offered between the various banks that provided offers.

On motion by Dr. Rogers, seconded by Mr. Mullett the board voted 5-0-2, with Mr. Beattie and Mr. Mullett abstaining to approve Crossroads Bank for the corporation's bank.

B. CLAIMS - Dr. Cole presented and reviewed the claims for Board approval. Questions were asked and answered.

On motion by Mr. Beattie, seconded by Ms. Justice, the Board approved the claims by a vote of 6-0-1, Dr. Quin abstained as follows:

AP SUMMARY

EDUCATION FUND	196,641.63
OPERATING FUND	127,212.99
SCHOOL LUNCH FUND	94,828.64
INSURANCE WELLNESS CLINIC	180.25
REIMBURSEABLE FUND	72,332.55
LOCAL ADULT ED GRANT	332.94
DONATION/SPECIAL ED TEACHERS	332.94
SECURED SCHOOL CURRENT 2022	850.13
HIGH ABILITY GRANT	1,085.00
TITLE I 23/24	2,342.25
PARENT NURTURING PROGRAM	1,038.50
ADULT ED 23/24	1,850.00
TITLE IV-A SAFE & DRUG FREE	47.98
TITLE IV-A SAFE/DRUG FREE	4,186.30
TITLE II-A	1,200.00
TITLE II GRANT CFDA 84.367A	35.99
TITLE VIB RLIS FFY 21-23	970.74
ESSER III	40,411.58
TOTAL	546,027.47

PR SUMMARY

EDUCATION FUND	121,472.91
OPERATING FUND	19,571.32
SCHOOL LUNCH FUND	2,758.03
SECURED SCHOOL CURRENT 2022	2,072.64
TITLE I 23/24	107.12
GROUP INSURANCE	4,644.23
RETIREEES-TERM LIFE INSURANCE	310.78
FRINGE BENEFITS	490,448.19
TOTAL	641,385.22

VII. SUPERINTENDENT AND BOARD COMMENTS

Dr. Cole stated there are a lot of activities coming up in the next few months and that shows the teamwork happening within the district for kids.

Mr. Wolfe gave an update about the Art Gallery banners being hung up on the outside of the Junior Senior High School building now. Also, he worked at the gallery during a music concert and had 23-24 guests visit the gallery.

Dr. Quin congratulated the boys' varsity basketball team and coaching staff on making it to semi-state. Also thanked the central office staff for all their work.

Mr. Hoover thanked Bengal Backers for all their time and hard work getting the shirts done after sectionals and regionals.

Dr. Rogers continued thanking Bengal Backers for all they do as they were able to purchase new JH baseball uniforms.

Mr. Mullett thanked Heartland Career Center for allowing us to host a meeting in their facility.

VIII. ADJOURNMENT

With no further business to discuss, Dr. Rogers motioned to adjourn the meeting at 8:21 pm.

Secretary,

Brittany Justice